

# GRANADA SANITARY DISTRICT

## OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P.O. Box 335 ~ El Granada, California 94018  
Telephone: (650) 726-7093 ~ Facsimile: (650) 726-7099 ~ Email: gsd@netwiz.net

### AGENDA

## BOARD OF DIRECTORS MEETING

May 15, 2003, 7:30 p.m.

*The Board has the right to take action on any of the items listed on the Agenda.  
The Board reserves the right to change the order of the agenda items, to  
postpone agenda items to a later date, or to table items indefinitely.*

**CALL MEETING TO ORDER:** at 7:30 p.m. at the District Office, 455 Ave. Alhambra #6,  
El Granada

<b><u>ROLL CALL</u></b>	Directors:	President:	William Katke
		Vice President:	Leonard Woren
		Secretary:	Fran Pollard
		Treasurer:	Laura Stein
		Board Member:	Shawn McGraw
	Staff:	General Manager:	Chuck Duffy
		Administrator:	Gina Holmes
		Asst. Administrator:	Delia Comito
		Legal Counsel:	Jonathan Wittwer

### **PLEDGE OF ALLEGIANCE**

### **GENERAL PUBLIC PARTICIPATION**

Communications from the Public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

### **ACTION AGENDA**

1. Consideration of Resolutions Approving 2003-2004 FY General Operations Budget and Collection Systems Budget for Sewer Authority Mid-Coastside  
**Recommendation:** Presentation by Sewer Authority Mid-Coastside General Manager and consideration of approval
2. Consideration of Approval of Franchise Agreement Between Granada Sanitary District and Seacoast Disposal Company for Solid Waste and Recycling Services.  
**Recommendation:** Approve Franchise Agreement with Seacoast Disposal.
3. Consideration of Granada Sanitary District Budget for Fiscal Year 2003/04.  
**Recommendation:** For discussion by General Manager.
4. Consideration of District Audit for Fiscal Year 2001/02.  
**Recommendation:** Approve the Audit for Fiscal Year 2001/02.

5. Consideration of entering into a new lease for District office space.

**Recommendation:** To be made by the General Manager.

### **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

6. Approval of special meeting minutes for April 3, 2003
7. Approval of special meeting minutes for April 17, 2003
8. Approval of regular meeting minutes for April 17, 2003.
9. Approval of May 2003 warrants totaling \$219,680.16 (Check #1040 to #1087)
10. Approval of March 2003 Financial Statements
11. Approval of Bond Administration Fund distribution #51 to GSD in the amount of \$24,191.84. (Reimbursement to GSD for Assessment District Expenses)
12. Approval of Quarterly Investment Report for the quarter ending March 31, 2003
13. Consideration of Approval of Variance Application and Class 1A Single Family Dwelling Sewer Connection Permit for McCavitt: APN 047-127-490; 231 Avenue Balboa; Parcel Size: 4,875 sq. ft.; Structure: 2,336 sq. ft.; Zoning: R-1/S-17

### **DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

14. Sewer Authority Mid-Coastside: Director Woren and Director Katke as alternate for Director McGraw report on meeting held on April 28, 2003.
15. Report on other seminars, conferences, or committee meetings.

### **INFORMATION CALENDAR**

16. General Manager's Report
17. Administrator's Report
18. Engineer's Report
19. Attorney's Report

### **FUTURE AGENDA ITEMS**

### **ADJOURN**

At the conclusion of the April 17, 2003 Meeting: Last Ordinance adopted: No. 152;  
Last Resolution adopted: No. 2002-020